

# **By-Laws**

## **Purpose:**

The By-laws committee is responsible for keeping and, occasionally updating the By-laws and rules of the Club. Updates to By-laws and rules are done at the direction of the BOT. The By-laws committee will meet and determine the proper language needed to properly implement the BOT requirements and then, with approval of the BOT, will follow the process of implementing the changes. When changes are properly approved (which may include a vote by the membership), the By-laws committee is responsible for posting the new By-laws and rules in the clubhouse and assuring that it is delivered to the Directory committee for inclusion in the next Member Directory.

Since the By-laws are the governing document of OYC, the wording in it must have precise legal meaning. The Chairperson of the By-laws committee is expected to be available to the BOT during the monthly BOT meetings and at other times to provide opinions on the exact meaning of the By-laws in specific circumstances.

## **Chairperson Responsibilities:**

The Chairperson is responsible for directing the committee and convening meetings to discuss any ongoing issue with the existing ByLaws and rules. The Chairperson is expected to attend BOT meetings or to send an alternate committee member to answer questions that the BOT may have or to take direction from the BOT about possible changes to the ByLaws and rules.

Since the Club ByLaws and rules are legal documents that may be referenced in a court of law, at least one member of the ByLaws committee should have legal training and, preferably, be a member of the Bar.

## **Bootstrap:**

In the event that the ByLaws Committee needs to be restarted without the guidance of a prior ByLaws Chairperson, the incoming Chairperson will start by recruiting at least two additional Committee members and reviewing the existing ByLaws and rules.